



**Omega Psi Phi Fraternity, Inc.**  
*Upsilon Lambda Lambda Chapter #923*  
**PSC 705 GDS P.O. Box 92, APO AP 96338**

**20<sup>th</sup> YEAR ANNIVERSARY CELEBRATION**  
**HOUSING FORM**  
**Tokyo, Japan**  
**25 – 29 July 2024**

New Sanno Hotel (avg by Rank)	
Standard Room	\$88.00
Double Room	\$101.00

**DEADLINE: All reservations must be received by 15 April, 2024.**  
**Reservation Questions –[ullsamuraiques@gmail.com](mailto:ullsamuraiques@gmail.com)**

- No telephone reservations will be accepted by the Housing Department.
- Photocopy this form if more than one room is required.
- Only one room may be requested under each name.
- Rooms are assigned on a first-come, first-serve basis.
- Allow up to two weeks for an acknowledgement.
- **After 15 April 2024 rates are based on availability.**

**Airline:** \_\_\_\_\_

**Arrival Date:** \_\_\_\_\_ **Departure Date:** \_\_\_\_\_

**Confirm reservation to:** *(Only one acknowledgment will be sent)*

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**List Names of all occupants:** *(List all occupants' arrival and departure dates, if different)*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Room Type Preference\*:**

- Standard Room
- Double Room

**Special Requests\*:**

**Other: Please list special needs:**

**\* NOTE: ROOM TYPE PREFERENCES AND SPECIAL REQUESTS CANNOT BE GUARANTEED.**

**1. Reservation Guarantee: A credit card is preferred to guarantee your hotel room. The credit card must have an expiration date of Aug 2024 or later.**

- American Express       Master Card
- Visa       Discover

**Card No:** \_\_\_\_\_

**Expiration:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Changes / Cancellations:** The cut-off date to reserve a room is 15 April 2024. Cancellations can be made without penalty through 15 April 2024. For cancellations made after 15 April 2024 a \$25 processing fee will be charged. For a check deposit, the \$25 will be deducted from the original amount that will be sent back. This is in addition to any other cancellation policies. Refunds will be sent out after the event. Cancellations within 72 hours of arrival or failure to show on your arrival date are subject to forfeiture of the first night's room by the hotel.